# AK TREUHAND & STEUERBERATUNGS AG

**Signalstrasse 15**
**9400 Rorschach**
**Tel. 071/845 50 80 Fax 071/845 50 85**

Firma

Adresse

Telefon

Fax

**INVENTARAUFNAHME PER**

Ort und Datum

Rechtsgültige Unterschrift
der mit der Geschäftsführung
betrauten Person

Nachstehende Angaben stimmen mit den internen Unterlagen überein und entsprechen der Wahrheit.
Die gesetzlichen Bewertungsvorschriften ( insbesondere die Artikel 959 ff OR sowie 664 ff OR für Aktiengesellschaften ) wurden eingehalten.

| **1.Kundenguthaben ( Debitoren )** | | | inkl. MWSt | |
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| Rechnungsdat. | Name und Wohnort des Kunden | Guthaben für | Betrag Fr. | L * |
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| * Legende | G gemahnte Forderung | | | |
| | B betriebene Forderung | | | |
| | V Verlustschein | | | |
| | P Pfändungsurkunde | | | |

| Rechnungsdat. | Name und Wohnort des Kunden | Guthaben für | Betrag Fr. | L * |
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| | | Total Kundenguthaben | | |

| 2. Uebrige Guthaben | | | | |
|---|---|---|---|---|
| ( Vorauszahlungen an Lieferanten, Guthaben aus Provisionen und Rückvergütungen, | | | | |
| ausgeliehene Darlehen, Bar-Garantie Rücklasse aus Bauarbeiten usw. ) | | | | |
| Datum | Name und Wohnort des Schuldners | Art der Forderung ** | Betrag Fr. | L * |
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## 3. Vorräte Handelswaren

| Art. -Nr. | Bezeichnung | Stück- | Anschaffungskosten | Total Fr. |
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| | | Total Vorräte Handelswaren | | |

## 4. Vorräte Rohmaterial

| Art. - Nr. | Bezeichnung | Stück-<br>zahl | Anschaffungskosten<br>Einstandspreis | Total Fr.<br>ohne MWSt |
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| Art. - Nr. | Bezeichnung | Stück-<br>zahl | Anschaffungskosten<br>Einstandspreis | Total Fr.<br>ohne MWSt |
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| | | Total Vorräte Rohmaterial | | |

## 5. Angefangene Arbeiten

| Auftrag vom | Kunde | Offertsumme | Geleisteter | Wert Gemäss | Inventarwert |
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| | | Fr. | Anteil % | Interner Abgr. | Fr. |
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| | | Total angefangene Arbeiten | | | |

| **6. Kreditoren** ( unbezahlte Lieferanten-, Unkostenrechnungen etc. ) | | | | |
|---|---|---|---|---|
| Name des Lieferanten | Art der Lieferung | Rechnungs-datum * | Betrag Fr. inkl. MWSt | Konto |
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* Erfolgte die Lieferung im alten Geschäftsjahr, ist die Rechnung aufzuführen, auch wenn diese erst das Datum des Folgejahres trägt.

| Name des Lieferanten | Art der | Rechnungs- | Betrag Fr. | Konto |
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| | | Total Kreditoren | | |

## 7. Anzahlungen von Kunden

| Name des Kunden | Datum der | Betrag Fr. | Konto |
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| | Vorauszahlung | inkl. MWSt | |
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